

**The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201**

MINUTES

DATE: January 25, 2016

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Jack Burton (Mayor Pro Tem)
 Charles White Lamar Gillian
 Linda Pohl Madeline Slay (Arrived at 6:05 p.m.)

Members Absent: None

Sign in Sheet: Roger Lawhead Henry Hannasch

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.



MAYOR FOR A DAY ANNOUNCEMENTS



- Mayor – Maddie Ynostrosa
- Mayor Pro Tem – Emily West
- City Administrator – Carolina Lopez

Mayor de Leon introduced the winners of the Mayor for a Day contest and stated some of the ideas they had for the city.

Each student introduced their family that was present in the audience.

Senator Melendez came up and gave the Oath of Office to the Mayor, Mayor Pro Tem, and City Administrator for a Day. He also presented a Certificate of Congratulations.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Mayor Maddie Ynostrosa asked Mayor Pro Tem Emily West to give the invocation and asked that City Administrator Carolina Lopez lead the pledges.

PUBLIC COMMENT PERIOD

1. PRESENTATIONS and REPORTS:

- a. Volunteer Appreciation – National Night Out, Halloween, and Blue Santa

A slideshow was presented by Chrissie Kolb from the Community Initiatives departments.

Bob & Sally Livesay recognized for the numerous donations given to the Blue Santa.

Mayor Maddie Ynostrosa asked that all the volunteers stand and be recognized.

- b. Proclamation for Mayor's Monarch Pledge Day (Mayor)

Mayor de Leon presented the proclamation and read an email from the City of San Antonio applauding the city for participating.

- c. Update from Consultant Walter Serna. (Serna)

Update was given by Mr. Serna in executive session after Item #11.

- d. Community Initiatives Department Report – December 2015 (Nastasi)

Mr. Nastasi came up and gave highlights of the report. He also informed council that he has been attending meetings having to do with the Transit Oriented Development project.

- e. Police Department Report – December 2015 (Volz)

Chief Volz came up and gave highlights of the report.

- f. Fire Department Report – December 2015 (Ward)

Chief Ward came up and gave highlights of the report. A representative from Acadian was present to hear any questions or concerns that council may have on the services provided.

- g. Community Development Report and Code Compliance Update – December 2015 (Hoyl)

Mrs. Hoyl came up and gave highlights of the report. An update on the Balcones Lofts was also given.

- h. Pavement Condition Index Report – (Hoyl)

Ms. Hoyl gave a presentation and update on the condition of the streets.

- i. Finance Department Update (Messick)

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular Meeting of December 21, 2015
- b. Approval of Financial Report for month of December 2015
- c. Quarterly Investment Report ending December 31, 2015

MOTION: I make a motion to approve in its entirety.

Motion by: Councilmember Pohl Second: Councilmember Gillian 5/0/0 PASSED

The Mayor dismissed the students, gave them a gift and presented a plaque on behalf of the city.

Mayor called for a 10 minute recess at 7:10 p.m.

Mayor reconvened at 7:22 p.m.

Councilmember Slay left at 7:22 p.m.

BOARD AND COMMISSION APPOINTMENTS

PUBLIC HEARINGS:

BUSINESS ITEMS:

3. Consideration and **ACTION** to approve/disapprove appeal of denial for massage business and masseur's permit applications.

Chief Volz came up and gave the information and cause for denial of permit.

Mr. Gonzales came up to state his case and requested that his application be reconsidered.

Chief Volz came up to speak on his findings and stated that if the information omitted had been on the application he would not have been denied.

MOTION: I make a motion for applicant to re-apply.

Motion by: Councilmember White Second: Councilmember Pohl 4/0/0 PASSED

4. Consideration and **ACTION** to adopt a resolution ordering a Joint/General Election to be held with Bexar County on May 7, 2016. (Mayor)

MOTION: Motion to approve.

Motion by: Councilmember Burton Second: Councilmember White 3/0/0 PASSED

Councilmember Pohl was not present for the vote.

5. Consideration and **ACTION** to adopt a resolution to support the specific 2016 San Antonio Chamber of Commerce Federal Legislative efforts relating to Aerospace. (Harris)

City Administrator recommended approval of resolution to offer support for the following three resolutions on Items 5, 6, and 7.

MOTION: Motion to approve.

Motion by: Councilmember Burton Second: Councilmember Gillian 4/0/0 PASSED

6. Consideration and **ACTION** to adopt a resolution to support specific 2016 San Antonio Chamber of Commerce Federal Legislative efforts relating to transportation. (Harris)

MOTION: So moved. (To approve)

Motion by: Councilmember Gillian Second: Councilmember Burton 4/0/0 PASSED

7. Consideration and ACTION to adopt a resolution to support the specific 2016 San Antonio Chamber of Commerce Federal Legislative efforts relating to water and environment. (Harris)

MOTION: So moved. (To approve)

Motion by: Councilmember Gillian Second: Councilmember Pohl 4/0/0 PASSED

8. Discussion regarding the Strategic Plan Draft submitted by Dr. Lewis. (Mayor)

Department Heads will review the strategic plan and find what it is we can do to achieve those goals.

ANNOUNCEMENTS AND REQUESTS:

9. Announcements by City Administrator
 - a. Citizen Kudos
 - b. Recognition of City employee actions
 - c. New Departmental Initiatives

Mr. Harris recognized the following:

- Chief Volz for processing the ID cards
- Lisa Merlo and Rita Hoyl for working with IWORQ's and producing letter for businesses and residents
- Chrissie Kolb for activities that took place today during the council meeting

10. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

Councilmember Burton – Agenda Item Request - Communication through email vs text

11. Announcements by Mayor and Council Members
 - a. City and community events attended and to be attended
 - b. City Council Committee and Liaison Assignments
 - c. Continuing education events attended and to be attended
 - d. Recognition of actions by City employees
 - e. Recognition of actions by community volunteers
 - Santa Fe Open House (Mayor)
 - Thanks to David Harris for bringing City Manager's meeting to Balcones Heights (Mayor)
 - Attended Neighborhood Reinvestment Fund meeting (Mayor)
 - Catholic Charities – Active Shooter Presentation (Mayor)
 - TML Region 7 – Helotes (Mayor)

- Balcones Heights hosting TML Small Cities Clinic in April

EXECUTIVE SESSION: 7:48 p.m.

12. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding the proposed Transit Oriented Development (TOD) project.
13. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding Economic Development policy and project.
14. Discussion pursuant to §551.071 of the Texas Government Code (Consultation with Attorney) for an update on the sex offender residency law.

RE-CONVENE IN OPEN SESSION: 8:34 p.m.

15. Council may take **ACTION** in open session on Items discussed in Executive Session.

No action taken.

ADJOURNMENT:

Meeting adjourned at 8:34 p.m.

Submitted by:

DELIA FLORES, TRMC
City Secretary

Minutes approved by Council on February 22, 2016.